

Press and Public are invited, Councillors are summoned to the meeting of Needham Parish Council.

Meeting of the Parish Council in Needham Village Hall on:
Monday 23rd September 2024 at 7.30 p.m.

Philip Freeman

Public Forum:

Including any reports: County Councillor, District Councillor, and Village Organisations.

Agenda:

1. Apologies for Absence.
2. Councillor's Declaration of Interests in Agenda Items.
3. Minutes of the Previous Meeting. (Attached)
4. Matters Arising:
Updates in red font.
 - Robin Twigge will follow this up by reporting the problem with sewage from the factory to the Environment Agency. **Action: Robin Twigge.**
 - Robin Twigge will ask through the Link how much the play area is used. **Action: Robin Twigge.**
 - Investigate changing the charitable status of Needham Village Hall to CIO. **Action: The Clerk.**
 - Report the ditch opposite Wells Lane and by Harman's Lane as they are heavily silted. **Action: The Clerk. Completed.**
 - The Clerk will contact Councillor Eddy and Councillor Graham about the application for the traveller site to be referred to the Planning Committee. **Action: The Clerk. Completed.**
 - The hedge on Upper Brook Lane needs to be cut back. **Action: The Clerk. Completed.**
 - Report footpath 3a because the field of maize is blocking it. **Action: The Clerk. Completed.**
 - The Clerk will respond to the letter from PC Baker. **Action: The Clerk. Completed.**
 - The Clerk will prepare a piece for the Needham Link on the Nook and the play area. **Action: The Clerk. Completed.**
5. Reports from Committees.
 - a. Report from the Village Hall Committee.
 - b. Community Environment Initiative.
6. Finances and Financial Support:
 - a. RFO's Report:
 - i. Unity Trust Bank account balance on 18th September 2024 £17,335.10
 - ii. Ns&i: £2,300.24p.
 - iii. To discuss the audit report from the Annual Accounts for 2023/2024.
 - iv. Financial Report.
 - b. Invoices for payment:
 - i. Clerk's pay and expenses: £448.18.
 - ii. HMRC: £112.00
 - iii. SNC – dog bins: £972.00
 - c. Receipts:
 - i. None.
 - d. Request for donation:
 - i. None
7. Procedural. (Attachments to follow)
 - a. Review of the Asset Register.
 - b. Review of the Standing Orders
 - c. Terms of Reference for a Committee
 - d. Financial Regulations as they apply to a Committee with Delegated Powers.
 - e. Review of the Financial Regulations
 - f. Review of the Statement of Internal Control.
 - g. Review of the Council's Risk Assessments
8. Email system to contact people living in the Parish of Needham.

If you would like to receive future copies of the agenda for the Parish Council meetings, or copies of minutes, by email, please contact the Parish Clerk: philip.c.freeman@btinternet.com quoting: 'Parish Council Agenda/Minutes'.

Dates of meetings in 2024: 15 January 2024 – precept and budget, 18 March 2024, 13 May 2024 and Annual Parish Meeting, 29 July 2024, 23 September 2024, 25 November 2024, 2025: 13 January 2025 – precept and budget. Meetings start at 7:30 p.m.

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9. Broadland and South Norfolk Design Code. (Georgina Frost).
10. River Waveney Trust Strategy.
11. Flooding in Needham – update.
12. Highway/footpath matters.
 - a. Accidents at the Needham Roundabout on the A143. (Gary Cropley.)
13. Hedge blocking half of the pavement by 106 High Road. (Georgina Frost).
14. Planning:
 - a. Application: none.
 - b. Decision:
 - i. No decision:
 - Ref 2024/1053
Proposal: Retention of Gypsy and Traveller residential site for a single family on a permanent basis. Location: Furanach High Road Needham Norfolk IP20 9LG
Applicant: Nicola Stickells. Application Type: Full Planning Permission
 - ii. Approved with Conditions: None.
 - iii. Refused: None.
 - iv. Discharge of condition: None.
 - v. Withdrawn: None.
 - vi. Appeal: none.
15. Play area:
 - a. To receive Play Area Inspection Report.
 - b. The Nook.
16. Correspondence.
 - a. Correspondence:
17. AOB - items for inclusion at next meeting.

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